

GHPOA POLICY ON DIRECTOR DISCRETIONARY SPENDING
AND USE OF NEIGHBORHOOD ACTIVITY FUNDS

Adopted October 18, 2021

I. Neighborhood Activity Fund

The policy of the GHPOA Board is to allocate a certain sum of money from its annual budget to reimburse individual neighborhoods for expenses incurred in connection with certain neighborhood activities. This line item in the budget is referred to as the Neighborhood Activity Fund. At present the sum of \$4.00 per lot per year is allocated to the Neighborhood Activity Fund. In order to constitute a reimbursable expense, the activity must benefit the neighborhood as a whole and all members of that neighborhood must be invited to participate. Before any reimbursement will be processed, the request for reimbursement must be approved in writing by the director for the neighborhood for which the reimbursement is applicable. To promote consistency in application and to avoid confusion, a list of reimbursable expenses is listed. This list is not exclusive, and items may be modified from time to time by the Board.

REIMBURSABLE/PERMITTED:

1. Food and non-alcoholic beverage expenses and cost of flyers for a neighborhood block party, holiday party or annual meeting.
2. Decorations and supplies for a themed event (i.e., Halloween, Independence Day, etc.)

II. Neighborhood Mailers

Directors shall be permitted up to two mailings to their community per calendar year, with GHPOA (through CASI or the then-current management company) paying the costs for postage through the U.S. Mail, as well as the cost of copying, envelopes, addressing and stuffing the envelopes. Total gross weight, including the envelopes, must not exceed one ounce.

All written communications from neighborhood directors to their constituents must first receive the approval of the President (with the President receiving approval for his communications from the Vice-President) prior to mailing or other distribution.

Such written communications must be relevant to the interests of a majority of the constituents of that neighborhood, and must be professionally written and appropriate. Communications must NOT be blatantly self-serving. The reviewing person shall have veto authority without being required to give a reason for said veto or debate the veto.

The management company will keep a permanent file of all such written communications, which can be reviewed by any neighborhood director at times convenient to the management company.

Any written communications by a neighborhood director in excess of the two per calendar year to be paid for by GHPOA must still receive the advance approval of the person mentioned above. The director shall be responsible for all costs for these communications.

This policy supersedes the Board's policies on the same subject adopted May 18, 2009; August 18, 2003; December 11, 2004; and September 19, 2005.