

Geist Harbours Property Owner Association (GHPOA)
Policy on Property Owners Speaking Before the
Board of Directors
Approved June 21, 2021

Monthly meetings of the GHPOA Board of Directors are conducted following Roberts Rules of Order. No audio or video recordings are permitted by attendees. Attendees may not engage in obscene gestures, shouting, profanity or other disruptive behavior. If attendees become disruptive, they may be expelled from the meeting.

- Any GHPOA property owner may request an opportunity to speak before the Board of Directors.
- Requests to speak before the Board of Directors must be received not later than the Monday prior to the Board Meeting.
- Requests may be made to either our Property Manager or any Director.
- Any Director receiving a request shall immediately notify the President and Property Manager. Should the Property Manager receive a request, they shall immediately notify the President.
- The Property Manager shall provide all property owners asking to speak before the Board of Directors with a copy of this policy.
- The Board of Directors has the discretion to limit the number of property owners who may address the Board of Directors at any specific meeting, depending on the issues presented, the number of items on the agenda for said Board meeting, and in the overall interest of time. In the event that a property owner who requests to address the Board of Directors is unable to speak at said Board meeting, the Board of Directors, within their discretion, may schedule the affected property owners to speak at a future regular or a special meeting of the Board of Directors.
- In order to ensure that GHPOA adheres to the legal requirement to maintain confidentiality on specific issues, all requests must state the topic which will be discussed.
- The owner(s) of any property will be allocated a total of five (5) minutes to address the Board of Directors on one issue.
- In the event a group of property owners wish to attend a meeting to discuss a specific issue, one (1) property owner shall be designated as speaker and allocated five (5) minutes for their presentation.
- Following the presentation, Directors may ask questions. The maximum time allocated for questions will be ten (10) minutes.
- The Property Manager will be responsible for keeping track of the time allocated for both the presentation and questions.
- Property owners will be notified by mail of decisions regarding any issues brought before the Board of Directors.

Note: It is recommended that Property Owners supplement their verbal presentation with a written report (photos optional) on the issue they wish to discuss. In order for Directors to have time to review all reports, the report should be received by our Property Manager not later than the Tuesday prior to the Board Meeting so it may be included in the packet of information provided to each Director on the Wednesday prior to the Board Meeting.