

11711 N. College Ave, Suite 100
Carmel, IN 46032
(317) 875-5600

GHPOA Policy for New Board Member Orientation

Each new member elected or appointed to the GHPOA Board shall attend a Member Orientation session. It is the Board's responsibility to assure that new members have a full understanding of the GHPOA Mission Statement, the functions of the Association, and the personal roles and responsibilities assigned to Directors before being able to act as a voting member of the Board. The session shall be conducted by the Managing Agent for GHPOA, and the Board president, as time allows. The session will follow a written outline (see attached) with information presented deemed essential for Board members to have a full understanding of in order to be effective members.

To be covered in this session will be topics which will help provide an understanding of GHPOA as an entity, as well as topics directly related to Board member responsibilities including specific Board policies. In addition, the role of the Management Company as an employee of the Association will be thoroughly reviewed along with the services they provide to GHPOA and how they interact with members of the Board.

Each member will be provided this information prior to the orientation session and it will become their personal copy which can be referenced at any time during or after the session. The agent will verbally review the outlined material and allow for sufficient time for the member to ask questions. Following the session, the new Board member will sign this policy stating they have read and reviewed the material with the managing agent, have a full understanding of what is included, and have had an opportunity to ask questions.

Board Member
GHPOA